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**Snowline Forum** www.snowlinecc.com/forum

**General Information** info@snowlinecc.com

**Mailing Address:** Snowline Community Club

PO Box 5030, Glacier, WA 98244

**Snowline Board of Director (BoD) Officers:**

* President: presides over the monthly board meetings, facilitates insurance renewals and other vendors impacting community assets, represents Board to Membership and Membership to vendors and community members. Typically, a 2-year term.
* Vice-President: provides back-up when the President is unavailable for meetings. Typically moves into the President position after 2 years.
* Treasurer: works with Snowline accountant to prepare financials which are presented at monthly board meetings, annual budget which is presented to board for vote and at AGM for membership ratification, and signer on Snowline bank activity.
* Secretary: prepares monthly board meeting agenda and minutes, prepares annual general meeting agenda, minutes, AGM packet.

**Snowline Committees:**

* Roads and Grounds: supervises Snowline Resident Manager; establishes and manages capital projects for the annual budget, facilities community asset maintenance and improvements.
* Social: manages the community events, including parties, potlucks, and community outreach; manages the Snowline Firewise membership and participation.
* Member Communications: manages Snowline website, member database and communications including the quarterly newsletter.
* IT: manages the Snowline email and shared drive used by the BoD, facilitates member access to AGM and monthly board meetings as needed.
* Architectural Controls: facilities Form 16 architectural requests from members, including remodels, new builds, tree removals, etc.
* Rules & Regulations: reviews rules and fines, proposing revisions for BoD vote as needed; facilitates sustainability reviews; supports Resident Manager with compliance issues as needed.